



# **BEFORE & AFTER SCHOOL CARE REGISTRATION FORM**



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The location of Cheeky Cherubs Day Nursery allows us to be able to offer an after school care, dropping and collecting from our local primary schools and walking the children, safely with the staff, to our nursery.

Cheeky Cherubs before and after School Care provides a safe, fun environment for children from 4 up to 8 years of age. Our dedicated Nursery Nurses, play leaders and assistants supervise a maximum of 20 children (including the nursery children).

We will offer a range of activities linked to a broad weekly theme; including

- Art & craft projects,
- Talent show
- Interesting outings & visits
- Quality computer time & homework help
- Creative workshops
- Quiet zone
- Board games

Please note that Tea will be provided between 3:30pm and 4:00pm (please see sample menu on our website or can be provided on request).

Above all our before and after school care are both safe and fun, your children will be cared for by trained staff, in a safe setting, with activities they can choose, allowing you to finish your own commitments without the stress of juggling childcare.

Children are welcome to attend the club from other schools, but you might have to make your own arrangements to get them to Cheeky Cherubs Day Nursery (depending on the distance of the school). If the demand is high enough from another school, we will be happy to begin a collection service.

Limited spaces, book your child's place now to avoid disappointment by completing the form overleaf.

### **Please read this before booking a place.**

1. Fees are:
  - £30.00 Registration fee (one off fee to cover admin costs),
  - £50.00 Deposit
  - £6.50 Breakfast Club and drop off (per day),
  - £9.00 After School care and pick up (per day),
  - £40.00 School Holiday care (full day) and £25 (half day) over 4 years up to 8 years
2. Please read and understand the current Terms and Conditions for Cheeky Cherubs before and after Care before booking a place.
3. Places will be allocated on the basis that the sessions are required for a minimum of one full term.
4. A £30 non-refundable Registration Fee is required to cover administration costs when applying for a new place, and this must be received along with this fully completed application form before a place can be considered.
5. A Deposit of £50 is required to secure a place. If you already have paid a deposit for the previous year, please tick and read the section below.
6. Four weeks notice in writing is required to terminate or decrease sessions. If the appropriate termination notice has been given and accepted in writing, then the deposit will be refunded.
7. Full fees are payable at all times strictly one month in advance and are due on the 1st of the month by standing order, cheque or cash. Failure to meet these stipulations will result in the termination of the place allocated to your child.
8. The Nursery & after school care will be closed for Bank Holidays, one week at Christmas. Normal charges will apply if your child is absent for any reason, in order to cover staff costs.
9. We reserve the right to charge £10 if the child is collected after the agreed collection time, and £5 for every 5 minutes thereafter. Late collections are not acceptable parental practice.



10. Completion of this application form & payment of registration fee does not constitute a booking. A booking is only made when we have confirmed that your child has been allocated a place and we have acknowledged receipt or retention of your deposit in writing. If we have no places currently available, we will add you to our waiting list and contact you when we are able to make an offer.
11. Extra sessions must be paid for at time of booking.
12. Sibling discounts are available.



<b>PARENT'S DETAILS</b>	
Surname	
Forenames	
Address	
Postcode	
Telephone (Home)	
Telephone (Mobile)	
Telephone (Work)	
Email Address	
<b>EMERGENCY CONTACT</b>	
Contact's Name	
Telephone (Home)	
(Mobile)	
Relationship to Child	
<b>CHILD'S DETAILS</b>	
Name	
Sex	Male / Female
Date of Birth	
School	
Any special requirements for your Child	



Please tick the appropriate boxes when you wish your child to attend			
Days	Breakfast and School Drop Off	After School Care	School Holiday Care
Monday	[ ]	[ ]	[ ]
Tuesday	[ ]	[ ]	[ ]
Wednesday	[ ]	[ ]	[ ]
Thursday	[ ]	[ ]	[ ]
Friday	[ ]	[ ]	[ ]
<b>(Children must be collected by 6:00pm at the latest)</b>			
Before/After School Care place commencement date:			

I have read and accept the Terms & Conditions for Cheeky Cherubs before and after school Care and enclose a Registration Fee cheque/cash totalling: £ \_\_\_\_\_

Cheques payable to *Cheeky Cherubs Day Nursery*.

Signed \_\_\_\_\_ Date \_\_\_\_\_

Signed \_\_\_\_\_ Date \_\_\_\_\_

For legal reasons both parents must sign unless only one parent has legal custody. If so, please state that you have 'sole responsibility'.

Please return this form to: Manager: Ms Belinda Asare  
 Cheeky Cherubs Day Nursery  
 Shaftesbury Christian Centre,  
 2 Austin Road,  
 Battersea,  
 SW11 5JP

<b>For office use only:</b>	Signed:
<input type="checkbox"/> Deposit Received <input type="checkbox"/> Registration Fee received	Date :